

**MINUTES**  
**SUTTONS BAY TOWNSHIP BOARD**  
**REGULAR MEETING**  
**NOVEMBER 10, 2021**

This meeting is being held face-to-face at the Suttons Bay-Bingham Fire and Rescue Authority meeting room at 201 N. St. Mary's Avenue in Suttons Bay, Michigan. Due to continuing concerns about Covid transmission there will also be a Zoom link for remote attendance. Any unvaccinated member of the Public in attendance is required to wear a mask. Others should use their own judgment as to mask wearing.

**CALL TO ORDER – REGULAR MEETING**

Rich Bahle, Supervisor, called the Township Board Meeting to order at 5:15 pm.

**ROLL CALL - Quorum Present**

Present: Rich Bahle, Fire Dept.; Sandy VanHuystee, Fire Dept. Debbie Slocombe, Fire Dept., Tom Nixon, Fire Dept.

Absent and excused: Dorothy Petroskey

Staff Present: ~~None~~ Steve Patmore

Also in attendance via Zoom: Marge Johnson

**APPROVAL OF THE AGENDA**

*Sandy VanHuystee/moved, Debbie Slocombe/supported, to approve the agenda as amended, adding under New Business -Parks – Ice Rink Equipment, and Appoint Roger Suppes as ZBA alternate, PASSED.*

**PUBLIC COMMENT**

Bill Perkins, lives in the Village and helps with the ice rink. Perkins suggested that the ice rink park be paved, the ice rink liner could be rolled up, it could then be used for basketball courts with lights thru Christmas, rolling the ice rink liner out in December and freezing the ice rink. There should be a shed at the ice rink so people can change shoes into skates.

Gary Hoensheid, Suttons Bay Township, has been looking for a snowblower for the ice rink park, as well as snow blowing a trail at Herman Park. At Fergusson's the Township, as well as non-profits, get a 12% discount on the purchase of a Honda Snowblower.

Rich Bahle said letters have been sent to the Board from individuals who are making suggestions about how to use the funds the township will be receiving from the federal government.

## **REPORTS:**

- **Treasurer** Account set up for \$124,000 for rescue funds received.
- **Planning & Zoning**– Steve Patmore, Z.A., submitted his report.
- **Fire Authority** - Monthly meeting held last night. Runs are up. Looking at making some facility changes in living arrangements and addressing plumbing issues. Fire Authority looking for 2% funds from the Tribe to help with those improvements.
- **Parks & Recreation** - Debbie Slocombe ~~said a sign have been installed at Graham Green Park. The sign from Vic Steimel Park has been stored for now.~~ Reported that the signs have been installed at Vic Steimel & Graham Greene Parks. Both signs are stored for now. Leelanau Soccer Club has seeded and fertilized the soccer field.
- **Faciliites** - No report.

## **OLD BUSINESS**

### **1. Approval of the Minutes: Previous Meetings**

*Tom Nixon/moved, Sandy VanHystee/supported, to approve the October 13, 2021 Minutes, PASSED.*

### **2. Approval of the Bills - Sandy VanHuystee said there is a bill from Consumers Power.**

*Rich Bahle/moved, Sandy VanHuystee/suported, to approve the bills in the amount \$23,860.17, PASSED.*

## **NEW BUSINESS**

### **1. Additional Computer Terminal for Public Access for Property Tax Information**

The Board reviewed information for an additional computer terminal for public access for property tax information. Netlink submitted a proposal of \$1,750.00 for the computer terminal.

Rich Bahle said the computer terminal will be asset for the Board of Review.

*Rich Bahle/moved, Tom Nixon/supported to approve the proposal from Netlink to acquire the computer as specified in the proposal in the amount of \$1,750.00, passed.*

### **2. Review of Current Township "Sealed Bid Ordinance #1-1994."**

Rich Bahle said the Sealed Bid Ordinance of 1994 is out ot date. The Board may want to do something different. A letter was received from MTA upon request of Rich Bahle. There is no State requirement that the township have a sealed bid ordinance. A State law has been repealed regarding a sealed bid Ordinance.

Rich Bahle said he will some research the issue and come back to the December meeting

Consensus to table the Sealed Bid Ordinance #1-1994 to the December meeting.  
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**3. Reappoint Township Representatives to the Suttons Bay-Bingham Fire Authority - Rich Bahle and Mike Hill**

*Rich Bahle/moved, Sandy VanHuystee/supported, to appoint Rich Bahle and Mike Hill to the Suttons Bay-Bingham Fire Authority. Bahle's term to August 31, 2024 and Mike Hill's term to August 31, 2023, PASSED.*

**4. Park - Ice Rink Equipment**

Dennis Rathnaw, Parks & Rec Supervisor, submitted a plan to spend \$5,000 to upgrade the ice rink park which includes purchasing and installing end boards for hockey, a snowblower and a storage shed.

Rich Bahle recommends that the end boards be purchased and installed and spend \$2,500 instead of \$5,000 at this time, also a snowblower should be purchased. The existing shed could be used this year.

Dennis Rathnaw answered questions from Tom Nixon about the end boards.

Tom Nixon said there should be a site plan for the Ice Rink Park showing a concept of options for the park. Money should be put in the budget next year for expenditures for the Ice Rink Park. Think about using the park for the entire year.

Dennis Rathnaw said there is some enthusiasm about using the ice rink park year round.

*Rich Bahle/moved, Tom Nixon/supported, to authorize the expenditure of no more than \$5,500.00 to purchase a full rink of modular plastic board system for an ice rink and authorize the Chair Person to sign the order form, PASSED.*

*Rich Bahle/moved, Sandy VanHuystee/supported, that Dennis Rathnaw investigate purchasing a snowblower in an amount not to exceed \$3,500.00, with the donors raising half of the money.*

*Discussion on the motion: Tom Nixon said the township should find out how other communities are getting rid of snow.*

*Motion passed.*

**5. Appoint Roger Suppes as an alternate to the ZBA**

Rich Bahle the ZBA will be meeting in the future, and there could be some potential conflicts.

***Rich Bahle/moved, Sandy VanHuystee/supported, to appoint Roger Suppes to the ZBA as an alternate member for a 3 year term ending December 31, 2023. passed.***

**PUBLIC COMMENT/BOARD MEMBER COMMENTS**

Tom Nixon said there are letters from township residents who are making suggestions on how to use the COVID funds.

Debbie Slocombe said a ~~range~~-rain gauge has been donated to Herman Park from Spinniken's and the Minutes of Parks & Rec. meetings will be sent to the Board.

Sandy VanHuystee said we may want to look into lighting of the parks for security purposes.

Rich Bahle said the township should look at the needs of the Township for the use of the COVID funds.

**ADJOURNMENT** - Rich Bahle adjourned the meeting at 6:14 p.m.

Minutes by Marge Johnson, Recording Secretary  
Sandy VanHuystee, Clerk

***Minutes approved as-corrected on December 8, 2021***